

# Summer Cox

BALTIMORE, MD

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## PROFILE

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Dedicated, detail-oriented, and friendly designer with 3 years of experience designing websites and digital media.

## RELEVANT SKILLS

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- Enjoys collaborating with others to critique/improve on designs through a process of multiple iterations.
- Experience creating a variety of media, including social media ads, website banners, flyers and print materials.
- Experience building websites with HTML and CSS, or with WordPress

## RELEVANT TECH

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- Adobe Creative Cloud
- HTML/CSS
- Figma
- Adobe XD
- WordPress
- Canva

While these are the programs I regularly use, I love learning new skills and will happily use whatever works best for your organization.

## WORK EXPERIENCE (DESIGN)

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### FREELANCE DESIGNER, REMOTE

MB BRANDING SOLUTIONS

Dec 2022 - Present

- Create unique graphic design work for clients according to branding guidelines
- Designed websites using WordPress

### DIGITAL MEDIA EDITOR, WORK STUDY

ANNE ARUNDEL

July 2020 -January 2021

COMMUNITY COLLEGE

- Created, sourced, and maintained all digital art and photography for student pieces in the campus newspaper
- Helped maintain and edit the paper's WordPress site
- Wrote articles and edited content for the paper

### DESIGNER, VOLUNTEER

PALS N' PETS

Nov. 2020- March 2021

- Created weekly social media ads and animations for an L.A. based nonprofit that offers assistance to unhoused individuals with pets using Adobe Illustrator, Photoshop, and Premiere Pro.

## EDUCATION HISTORY

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### Certificate in Web Design

June 2020-Present

Anne Arundel Community College

- Coursework in HTML, CSS, UX/UI Processes, Object-Oriented Programming, JavaScript/jQuery, Data Analytics

### Bachelor's in English Literature

Jan 2014-Dec. 2016

University of Maryland, Baltimore County

- Transferred from St. John's College, Annapolis in December 2014
- Dean's List Spring 2016
- Academic Honors Spring/Fall 2015

## **WORK EXPERIENCE** (NON-DESIGN)

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### **ASSISTANT MANAGER**

WEST MARINE

March 2021-Present

- Manage/maintain accurate store inventory data.
- Maintain appearance of sales floor.
- Assist customers with ordering and product research.
- Communicate effectively with customers, other West Marine locations, management and vendors regarding the status of products, deliveries, and inventory discrepancies.

### **BAKERY MANAGER**

SPROUTS FARMERS MARKET

Jan 2021 - April 2022

- Produced all bakery items, ordered product and department supplies.
- Managed a team of 2-4 people. Oversaw scheduling, communication with upper management, and making sure all department employees were following Sprouts policies.
- Acted as "key holder"- opened /closed store, acted as manager-on-duty for the store during that time.

### **LINE COOK**

LEVY RESTAURANTS || CAMPO MAMMOTH  
LAKES

Dec 2016 - March 2020

- Responsible for preparing food for guests during service; did so safely and to the standards of the chef.
- Worked pantry, sauté, prep and grill stations as needed.
- Served as expo, busser, server and other positions as needed for various events and Levy restaurants at Mammoth Mountain Ski Resort.
- Occasionally traveled out of state to cater events.

THANK YOU FOR YOUR CONSIDERATION.